

LICENSE AGENT BULLETIN

May 2011-#497

WWW.WILDLIFE.STATE.CO.US

LICENSE SERVICES-800-526-9503 (for agents ONLY)

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LICENSE AGENT TRAINING

Denver Training will be held on Thursday June 16th. There will be 3 different times for the training in Denver: 9am – 11am, 1pm – 3pm or 3pm – 5pm. The training in Denver will take place in the Bighorn Conference Room in the main headquarters building, located at 6060 Broadway, Denver, CO 80216. Seating is limited, so please RSVP to Jovita Burchard at 303-291-7378 or Jovita.burchard@state.co.us to make your reservation.

Grand Junction Training will be held on June 23rd from 9am – 12pm at the Division of Wildlife building in Grand Junction, located at 711 Independent Ave, Grand Junction, CO 81506. Seating is limited, so please RSVP to Jovita Burchard at 303-291-7378 or Jovita.burchard@state.co.us to make your reservation.

FREE FISHING WEEKEND

Saturday June 4th and Sunday June 5th are open to fishing without a fishing license in all waters of the state, and is free to residents and non-residents. Please do not issue one day fishing licenses or additional day stamps for these two free days. All other rules and regulations apply.

FISHING BROCHURE ERROR

Please be advised that there is an error in the 2011 Fishing Brochure. The error is on the left side of page 1, under the column titled "LICENSE FEES". The error is under the "HABITAT STAMP (REQUIRED)" section. The information states that only residents 18-64 must purchase a Habitat Stamp. This is NOT ACCURATE! ANY PERSON (resident or non-resident) who is 18-64 years old must purchase a \$10 Habitat Stamp.

MEMORIAL DAY

DOW offices will be closed Monday, May 30th in observance of Memorial Day.

SURETY BOND AND PROPERTY INSURANCE

An original bond, or surety, is required by the License Services unit prior to expiration. Warnings are printed on your weekly ACH report when your bond and/or property insurance are about to expire. If your agency has not sent in the original bond/surety, or original continuation certificate by the expiration date, your TLS machine will be disabled until an original is received by License Services. This includes agents who have a Letter of Credit. A bond is required to cover the revenue generated by the sale of licenses in the event a license agent fails to meet their financial obligation.

Proof of property insurance is also required in the form of a copy of the certificate of liability or declarations page showing the dates of coverage of the property. This is required due to the location of the license equipment on your business premises. A copy of the insurance information is adequate. This can be mailed or faxed to 303-291-7106.

JUNE DOWNLOAD

You will be receiving a download on your terminal sometime in June. This download will be for the Over-The-Counter (OTC) & Over-The-Counter w/ Caps (OTC w/ Caps) Big Game hunting licenses. The download will also include updates for the HIP lines that appear on the Furbearer licenses.