

LICENSE AGENT BULLETIN

SEPTEMBER 2010-#489

WWW.WILDLIFE.STATE.CO.US

LICENSE SERVICES-800-526-9503 (for agents ONLY)

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GREATER PRAIRIE CHICKEN

Greater Prairie Chicken permits are limited in number and can be purchased online, DOW offices, phone and License Agents beginning September 1st.

Licenses cost \$5.00 and include two carcass tags. The hunt codes are PE097U1R or PE097U1F for falconry.

Product codes are 095 (Residents) or 096 (Non-Residents). Permits are valid in game management units 97, 98, 100, 101, and 102. Annual Bag Limit is two of either sex. In addition hunters MUST also purchase either a small game license or falconry license. Hunters cannot hunt any other species with this permit.

HABITAT STAMP UPDATE

In March of this year we sent the enclosed placard as well as inserted the following paragraph in the bulletin however, some of you must have missed it so we are including it in this issue for your information.

Beginning with 2010 Fall Turkey, any limited license applicant will have to purchase a habitat stamp to apply for the drawing process. With a maximum of two stamps required.

Beginning July 1, 2010, anyone 18 years or older must purchase a habitat stamp to buy or apply for a license with a maximum of two habitat stamps required.

Beginning July 1, 2010, anyone who purchases a third one day or additional day license (fishing or small game) will be required to purchase a habitat stamp.

Beginning July 1, 2010, the annual habitat stamp for non-license buyers will no longer be available.

NON-RESIDENT OHV PERMITS

ALL non-resident users of OHV's MUST purchase an OHV permit in order to use their OHV on public lands in Colorado. As a license agent you are able to sell an OHV permit to non-residents only. The product code is **807**, the cost is \$25.25. If you are in need of a supply of "window stickers", these are stickers which allow the user to place their permit within and then adhere to their OHV, give License Services a call at 800-526-9503 and we can send you a small supply.

HABITAT STAMPS FOR SUCCESSFUL BIG GAME APPLICANTS

Habitat stamps are not automatically charged on any draw applications. Applicants who were successful in drawing a big game license (see big game regulations) and have not complied with the habitat stamp purchase will be sent a postcard instead of their license. The postcard will give the applicant several options on how to obtain their habitat stamp(s), one of those options will be to pick up their habitat stamp and big game license at a license agent.

If the customer has already complied with the habitat requirements the transaction will be flagged as "released" instead of "withheld", for those customers you do not have to issue them another habitat stamp. Remember the requirement is on the first two hunting or fishing licenses purchased by an individual. No persons shall be required to purchase more than two habitat stamps within a calendar year.

Here are the proper procedures on issuing habitat stamps for draw applicants and for issuing the customer their big game license:

Step 1:

- Run a customer inquiry, purchase history from your terminal to obtain transaction numbers for the big game license and to verify habitat stamps needed. (see page 13 of your TLS users guide for information on how to process customer inquiries)
- Look for transactions that say “withheld”

Step 2:

- Sell customer appropriate habitat stamp fees using product code 060 for each of the following scenarios:
- If the customer does not have any habitat stamps and drew two licenses sell them two habitat stamps
- If the customer has already purchased a habitat stamp with their first license purchase and needs another habitat stamp for their second license sell them one habitat stamp
- If the customer does not have any habitat stamps and drew one license sell them one habitat stamp

Step 3

- From the main sales screen press “F4” for Phone/Internet/Award
- Looking at the TAN number off of the receipt tape, key in the transaction number and press the FUNC/ENTER key
- Verify the customers name, if correct press “F1” for matches to print
- Licenses will have the H or H’s printed on the license document
- Do not forget to collect money owed for the habitat stamps

DOW HOLIDAY SCHEDULE:

DOW offices will be closed on Monday, September 6th, in observance of Labor Day.

ELECTRONIC MONTHLY BULLETIN

You can now receive the monthly license agent bulletin via electronic mail. Many of you are and are seeing the advantages. To obtain the electronic version just call 1-800-526-9503 and request to be added.

SURETY/PROPERTY INSURANCE

Please be sure to keep your surety and property insurance information updated with DOW License Services. Make a notation on your calendars reminding you when each of these are due. You also receive a reminder on you ACH report 60 days in advance of the surety or insurance expiration. A surety is required to cover the revenue generated by the sales of licenses in the event the agent is unable to meet their financial obligation. Proof of property insurance is necessary to cover the license equipment on your premises.

LICENSE AGENT BULLETINS

To access this and past License Agent Bulletins you can go online to www.wildlife.state.co.us and click on the “Hunting” or “Fishing” button at the upper left, then click “Buy/Apply...”, then click on “License Agents”, at this time you will see agent information such as [Agent Lists](#), [License Agent Manual](#) and [Agent Bulletins](#).

- **HABITAT STAMP CHANGES BEGINNING APRIL 2011 ARE LISTED BELOW.**

COLORADO WILDLIFE HABITAT STAMP

ATTENTION HABITAT STAMP BUYERS **BEGINNING APRIL 1, 2011**

THE DIVISION OF WILDLIFE WANTS TO ADVISE ALL HABITAT STAMP BUYERS THAT SENATE BILL 235 OF THE COLORADO REVISED STATUTES AUTHORIZES CHANGES TO THE HABITAT STAMP. BEGINNING APRIL 1, 2011, WITH ANY APPLICATION OR LICENSE SALE THE HABITAT STAMP WILL COST \$10 WITH A MAXIMUM REQUIREMENT OF A ONE STAMP PURCHASE PER YEAR. THE LIFETIME STAMP WILL INCREASE FROM \$200.00 TO \$300.00. THE BILL IS SCHEDULED TO SUNSET DECEMBER 31, 2013.

THE COLORADO DIVISION OF WILDLIFE WILL NOT ISSUE REFUNDS TO INDIVIDUALS THAT HAVE PURCHASED A LIFETIME HABITAT STAMP.

- Beginning July 1, 2010, any person, 18 years of age or older, or 64 and under who fish or hunt in Colorado will be required to purchase a Colorado Habitat Stamp.
- Beginning July 1, 2010, anyone who purchases a 3rd One Day or 3rd Additional Day license will be required to purchase a Habitat Stamp.
- Beginning with 2010 Fall Turkey any Limited License applicant will have to purchase a habitat stamp to apply for the drawing process. With a maximum of two stamps required.
- Beginning July 1, 2010 the Annual Habitat Stamp for non-license buyers will not be available.
- Customers hiking/camping on SWA/STL's are NOT required to purchase a Habitat Stamp.
- Big game license holders successful in the big game drawing that did not comply with the Habitat Stamp requirements at the time of application will not receive their big game license until the requirement has been met.
- Habitat Stamps may be purchased at Division of Wildlife Offices, license agents selling hunting and fishing licenses or the Internet.
- The stamp will fund projects to protect important wildlife habitat and improve hunting and fishing.

License Agents: Between now and April 1, 2011, customers purchasing licenses will still be assessed a \$5.00 Habitat fee for the first two licenses purchased.