

LICENSE AGENT BULLETIN

November 2009-#479

WWW.WILDLIFE.STATE.CO.US

LICENSE SERVICES-800-526-9503 (for agents ONLY)

[SOUTHWEST YOUTH EXTENDED TURKEY SEASON](#)

[COLO. DIV. WILDLIFE REG.-CHAPTER 15-ARTICLE IV #1504-AGENT OPERATION AND PERFORMANCE STANDARDS](#)

[ACCOUNTABLE INVENTORY](#)

[NUMBER OF LICENSES A HUNTER CAN LEGALLY POSSESS](#)

[DOW HOLIDAY SCHEDULE](#)

[ELECTRONIC MONTHLY BULLETIN](#)

[LICENSE AGENT BULLETINS](#)

[SAFEKEEPING OF LICENSE BULLETINS](#)

[RECYCLE OLD BROCHURES](#)

SOUTHWEST YOUTH EXTENDED TURKEY SEASON

Youths under 18 can hunt turkey, Saturday before Thanksgiving through Sunday, after Thanksgiving (November 21st - November 29th) if they have an unfilled youth fall turkey license. Refer to page 2 of the 2009 Turkey Brochure for applicable units. Use Product Code 159-Resident or 160-Non Resident.

COLO. DIV. WILDLIFE REG. –CHAPTER 15-ARTICLE IV #1504-AGENT OPERATION AND PERFORMANCE STANDARDS.

- A. License agents are required to meet the following standards at all times.
1. Maintain the required surety bond level.
 2. Distribute information brochures and other licensing information and post related notices when requested to do so by the division.
 3. Maintain a file of receipts, affidavits, or any other document required in the agent agreement.
 4. Keep all paper stock, POS terminals, and any other licensing equipment in a safe place and in good condition at the location of record, as specified in the agent agreement.
 5. Obtain insurance adequate to cover replacement of any POS terminals or other licensing equipment leased from the system agent.
 6. Sell all licensing products and collect all donations specified in the agent agreement, and only at the location of record.
 7. Sell licensing products only at face value, and only to those who are eligible to purchase them, in compliance with all applicable statutes and regulations.
 8. Establish an agent bank account with ACH capability which is electronically accessible to the division.
 9. Deposit all donations and the state share of all license product revenues in the agent bank account in the total amount due, in accordance with the schedule in the agent agreement.
 10. Immediately report the theft, loss of any accountable inventory.
 11. Attend any training required by the division concerning applicable statutes and regulation and performance of agent duties, at the location specified by the division.
 12. Comply with all statutory and regulatory requirements, all provision of the agent agreement and all directives of the division, including, but not limited to, those provided via direct correspondence or in the License Agent Manual.
 13. Provide reasonable access to any division officer or other peace officer upon request during normal business hours for the purpose of inspection of equipment, materials, records, or other applicable license agent documents or information.

ACCOUNTABLE INVENTORY

In the terms of the signed agent agreement. Please follow information below and make sure your agency is protecting the CDOW equipment and all inventory. If inventory is missing and presumed stolen, please call License Services – immediately.

The Agent shall use the Accountable Inventory during the term of this Agreement solely at the Agent Location to which such Accountable Inventory is delivered by the Equipment Provider. The Agent shall receive one (1) or more point-of-sale terminals and specialized paper stock for use with the POS Equipment at each Agent Location. The delivery of the POS Equipment and completion by the Agent of required training in its use shall authorize the operation of such POS Equipment by the Agent, but shall not create a sale or transfer of title or ownership of any of the POS Equipment or any intellectual property rights related to the POS Equipment. The Equipment Provider shall be a third-party beneficiary under this Agreement with respect to all provisions relating to the POS Equipment, including but not limited to the standard of care, safekeeping and insurance provisions of this Agreement. The State has contracted for the Agent to receive from the Equipment

Provider specialized paper stock for use with the POS Equipment, which together with the POS Equipment, other than POS Equipment purchased or leased pursuant to Paragraph 6, may be referred to as the Accountable Inventory. The Agent shall keep all Accountable Inventory in a safe place and in good condition at the Agent Location to which it is delivered. The Agent may order additional Accountable Inventory through the POS System. The Agent shall return all Accountable Inventory received by the Agent to the State or the Equipment Provider upon the request of the State or as provided in this Agreement. If the Agent is not able to return any of the Accountable Inventory delivered to the Agent, the Agent shall be responsible for payment to the State of the cost of such inventory.

NUMBER OF LICENSES A HUNTER CAN LEGALLY POSSESS

If you are trying to sell a license and get error code **1061**, "the hunt code limit has been reached," this means the number of licenses this person can have has been reached. Please refer to page 4, 5 and 6 of the *2009 Big Game Brochure*. These charts are categorized by species and explain the number of licenses a hunter can legally possess for each species.

DOW HOLIDAY SCHEDULE

Our office will be closed Wednesday, November 11th in observance of Veterans Day and Thursday, November 26th in observance of Thanksgiving. In addition, offices will be closed due to a mandatory furlough day on Friday, November 27th.

ELECTRONIC MONTHLY BULLETIN

You can now receive the monthly license agent bulletin via electronic mail. Many of you are and are seeing the advantages. To obtain the electronic version just call 303-291-7235 and request to be added. Agents are not required to do this at this time but can be very convenient if you do take advantage of this feature.

LICENSE AGENT BULLETINS

To access this and past License Agent Bulletins you can go online to www.wildlife.state.co.us and click on the "Hunting" or "Fishing" button at the upper left, then click "Buy/Apply...", then click on "License Agents", at this time you will see agent information such as Agent Lists, License Agent Manual and Agent Bulletins.

SAFE KEEPING OF LICENSE AGENT BULLETINS

Be sure to maintain your monthly agent bulletins in a folder or binder where they can be easily accessed and referenced.

RECYCLE OLD BROCHURES

The Colorado Division of Wildlife encourages the recycling of old brochures as well as any other recyclable items. The CDOW is taking great efforts to recycle as much as possible.

EZ